

**CERTIFICATION BY BOARD SECRETARY
OR CHARTER SCHOOL DESIGNEE
TO FILE AT THE OFFICE OF THE COUNTY SUPERINTENDENT
WITH ORIGINAL DISCLOSURE STATEMENTS**

DISTRICT OR CHARTER SCHOOL: _____

CONTACT NAME: _____ **PHONE:** _____

TITLE: _____ **FAX:** _____

I hereby certify that I have reviewed each disclosure form to ensure that both required forms have been filed; that *all questions have been answered* or indicated as not being applicable; and that each copy is signed with an original signature.

Please check the applicable space:

_____ I hereby certify that all persons on the enclosed list of school officials required to file have completed their disclosure forms.

_____ As of _____, 2004, there are (#)_____ school officials who have not yet filed disclosure statements. I have attached a list with their name and position.

_____ As of _____, 2004, I have returned the forms of (#)_____ school officials because they were incomplete. I have attached a list with their name and position.

I hereby certify that the above statements made by me are true and if said statements are found to be willfully false, I may be subject to punishment.

SIGNATURE OF BOARD SECRETARY/DESIGNEE

DATE

PRINT NAME OF BOARD SECRETARY/DESIGNEE

This form should be submitted with the original disclosure statements placed in alphabetical order and filed at the Office of the County Superintendent by May 7, 2004 and again by June 30, 2004 for school officials newly elected or appointed after April 2004.